

GENERAL SERVICES ADMINISTRATION

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*, a menu-driven database system.

The INTERNET address GSA *Advantage!* is: GSAAAdvantage.gov.

Office Products/Supplies and New Products Technology
FSC Group/Schedule Title 7 FSC Class – 7510

EZ Print Supplies is a SMALL Business

Contract Number: GS-02F-0096R
Contract Period: 3/8/2010 thru 3/7/2020
Contractor: EZ Print Supplies LLC
6800 Distribution Drive
Beltsville, MD 20705
Telephone: 888-592-7882
Fax: 888-553-8860
World Wide Web www.ezprintsupplies.com
Email: mtucker@ezprintsupplies.com

Data Universal Number System (DUNS) number-14-125-4842-1111

INFORMATION FOR ORDERING ACTIVITIES:

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| <ol style="list-style-type: none">1. Minimum Order: \$100.00 USD2. Maximum Order: \$150,0003. Geographic Coverage:
CONUS 48 Contiguous States and the District of Colombia
OCONUS Alaska, Hawaii, Puerto Rico and the Virgin Islands 30% upcharge for handling and freight4. Points of Production: Various5. Prompt Payment Terms: net 306. Standard Delivery three to four business days

Next Day Delivery: 15%
Desktop Delivery 20%
Secure Desktop Delivery 25%
International Delivery 30%
Less than \$100.00 small order fee 15%
International Delivery Remote location
Customer will be billed actual freight and handling charges plus any unexpected fees.7. Government Purchase Cards are accepted below or above the micro-purchase threshold8. Packing Slip: Contractor shall prepare a packing slip for each order placed and provide it with the order. Contractor shall ensure the delivery ticket or packing slip contains the following information: | <ol style="list-style-type: none">13. Printer Parts that require a core return: Buyer must return parts within 20 days to avoid additional charge14. Remanufactured cartridges meet or exceed OEM specifications, less expensive, and environmentally preferable15. Ordering Address:
EZ Print Supplies
6800 Distribution Drive
Beltsville, MD 2070516. Order Placement via EZPrintSupplies.com., DoD E-mail, GSA Advantage!, phone, fax, E-mail and in-person.17. Payment Address:
5600 North River
Rosemont, IL 6001818. FOB Destination – does not include furniture that requires assembly prior to delivery, Special or Open Market orders.19. Standard Delivery-3-4 Days. Major Federal Markets, next business day delivery.20. DUN # 14-125-484221. Tax ID #47-2155426 |
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9. Return Policy: Contactor shall allow the government to return items in the original packaging and in re-sellable condition up to 30 days for the date the item was delivered. Contractor shall provide a full refund, less any applicable restocking fees within 30 days of receipt of the refund. Furniture, electronics, and special orders are not returnable unless damaged.
10. Restocking Fee: A restocking fee is capped at no more than 10% of the item cost due to customer ordering error. There shall be no restocking fee when the item is returned due to item condition or contractor error.
11. Order Placement: Order placement via phone, fax, e-mail, in-person, or Contractor operated website shall be accepted. It is anticipated that the majority of orders will be placed through DoD eMall and GSA Advantage!
12. Order Responsiveness: For orders placed electronically, contractor shall provide the following:
 - a) Electronic acknowledgment within eight hours to the customer that placed the order.
 - b) Electronic acknowledgment within eight hours of the order being shipped.
 - c) Electronic acknowledgment of credit returns or refunds within 72 hours and
 - d) Out of stock/backorder notification within 24 hours with follow up telling customer when the product will become available

22. ORCA – YES
23. SAM – YES Cage Code 3NJF1
24. Delivery Options:
 - 4-Hour Same Day Delivery Fee 15%
 - Next Day Delivery Fee 15%
 - Desktop Delivery Fee 20%
 - Secure Desktop Delivery Fee 25%
 - International Delivery Fee 30%
25. Please see list of Participating Dealers on GSA Advantage (Click on EZ Print Supplies under the FSSI OS3 Contract Number)
26. Special attributes such as environmental attributes available online or by request.
27. Notification regarding registration in SAM.gov
28. EZ Print Supplies is classified as a SMALL Business
29. For a list of participating dealers, please see https://www.gsaadvantage.gov/advantage/contractor/contractor_detail.do?mapName=/s/s_earch/&cat=ADV&contractNumber=GS-02F-145BA&fssiNumber=GS02Q14DCR0012